

AfriHUB Course Outline

ACPMP: AfriHUB Certified Project Mgt Professional

Course code:	50101
Duration:	3 Weekends
Cost:	N120, 000.00
Certificate:	AfriHUB Certified IT Professional
Global Certification:	Project Management Professional (PMP)

Course Description:

Your ability as a project manager to demonstrate best practices in project management—both on the job and through professional certification—is becoming the standard to compete in today's fast-paced and highly technical workplace. This course expands upon the basic concepts of project management you discovered in the ACITU: Associate Project Manager course and covers in-depth the essential elements of managing a successful project. Focusing on the generally accepted practices of project management recognized by the Project Management Institute, Inc. (PMI), this course offers a job-related approach to successful project management across application areas and industries.

Target Audience:

This course is designed for experienced project managers who desire to increase their project management skills and apply a standards-based approach to project management, and apply for Project Management Institute, Inc. (PMI) Project Management Professional (PMP) Certification.

Pre-requisites:

To ensure your success, we recommend you first take the following courses or have equivalent knowledge:

- Project Management Fundamentals
- Project 2000, 2002, or 2003: Level 1
- Project 2000, 2002, or 2003: Level 2
- Word 2000, 2002, or 2003: Level 1
- Word 2000, 2002, or 2003: Level 2
- Word 2000, 2002, or 2003: Level 3

Outline:

- **Initiating a Project**
 - Topic 1A: Applying Project Management Processes
 - Topic 1B: Creating a Project Charter
 - Topic 1C: Developing a Preliminary Project Scope Statement
- **Planning Project Work**
 - Topic 2A: Developing Project Management Plan
 - Topic 2B: Creating a Scope Management Plan
 - Topic 2C: Creating a Scope Statement
 - Topic 2D: Developing a Work Breakdown Structure (WBS)
 - Topic 3A: Creating an Activity List
 - Topic 3B: Creating a Project Network Diagram
 - Topic 3C: Estimating Activity Resources
 - Topic 3D: Estimating Activity Durations
 - Topic 3E: Identifying the Critical Path
 - Topic 3F: Developing a Project Schedule
 - Topic 3G: Estimating Project Costs
 - Topic 3H: Establishing a Cost Baseline
- **Developing Project Schedules, Cost Estimates, and Budgets**
- **Planning Project Quality, Staffing, and Communications**

- Topic 4A: Creating a Quality Management Plan
- Topic 4B: Document Roles, Responsibilities, and Reporting Relationships
- Topic 4C: Acquiring Project Team
- Topic 4D: Creating a Communications Management Plan
- **Analyzing Risks and Planning Risk Response**
 - Topic 5A: Creating a Risk Management Plan
 - Topic 5B: Identifying Project Risks and Triggers
 - Topic 5C: Performing Qualitative Risk Analysis
 - Topic 5D: Performing Quantitative Risk Analysis
 - Topic 5E: Developing a Risk Response Plan
- **Planning Project Procurement**
 - Topic 6A: Preparing a Contract Statement of Work
 - Topic 6B: Preparing a Procurement Document
- **Executing Project Work**
 - Topic 7A: Directing and Managing Project Execution
 - Topic 7B: Performing Quality Assurance
 - Topic 7C: Developing Project Team
 - Topic 7D: Information Distribution
 - Topic 7E: Requesting Seller Responses
 - Topic 7F: Selecting Sellers
- **Monitoring and Controlling Project Work**
 - Topic 8A: Monitoring and Controlling Project Work
 - Topic 8B: Managing Changes to Performance Baselines
 - Topic 8C: Reviewing Deliverables and Work Results
 - Topic 8D: Controlling Project Scope
- **Monitoring and Controlling Project Schedule and Costs**
 - Topic 9A: Controlling the Project Schedule
 - Topic 9B: Controlling Project Costs
- **Monitoring and Controlling Project Quality, Staffing, and Communications**
 - Topic 10A: Performing Quality Control
 - Topic 10B: Managing Project Team
 - Topic 10C: Reporting Project Performance
 - Topic 10D: Managing Stakeholders
- **Monitoring and Controlling Project Risk and Contracts**
 - Topic 11A: Monitoring and Controlling Project Risk
 - Topic 11B: Administering a Contract
- **Closing the Project**
 - Topic 12A: Closing a Project
 - Topic 12B: Closing a Contract
- **Appendix A: PMP Certification Mapping**
- **Appendix B: Certification Lightning Round**
- **Supplemental Lesson: PMP Certification Practice Test**
 - Topic 1A: Practice Test
- **Appendix C: Scheduling Management Plan Example**